

TILSTON PARISH COUNCIL

Email: clerk@tilstonparishcouncil.co.uk
Website : www.tilstonparishcouncil.co.uk

23rd June 2024

Dear Councillor

You are hereby summoned to attend the **ORDINARY MEETING** of the Tilston Parish Council to be held on **Monday, 1st July 2024 at 7.00 pm at Tilston War Memorial Hall** where the undermentioned business is to be transacted.

Yours faithfully

M Clough

Mrs M Clough
Parish Clerk and Responsible Financial Officer

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any declarations of personal and prejudicial interests from Members of the Parish Council on matters to be discussed at the Meeting.

3. MINUTES

The Minutes of the proceedings of the Meeting of the Parish Council held on 9th May 2024 to be approved as a correct record and signed by the Chair of the Parish Council. (Minutes circulated).

4. PUBLIC FORUM

To receive any questions from Members of the Public relating to matters on this Agenda. The Open Forum will not exceed a maximum of 15 minutes in duration.

5. CAR PARK AT REAR OF VILLAGE HALL

Mr Simon Kettle and Councillor Kenny to report.

6. HILLFIELD

(i) Update on the Hillfield Project

Councillor Horner to report.

(ii) Hillfield Maintenance Plan 2024-2025

Members to note the Maintenance Plan that was agreed in November 2023

(iii) Hillfield Risk Assessments

General Risk Assessment – To approve the General Risk Assessment document for 2024-2025;

Volunteer Risk Assessment – To approve the Volunteer Risk Assessment for 2024-2025.

(iv) Minutes of Friends of Hillfield Meeting held on 4th June 2024

Documents circulated for Members information.

7. INVERESK ROAD – FLOODING

To discuss the establishment of a Working Party.

8. PLANNING MATTERS

(i) Planning Applications

Feedback from Councillor Eddleston to be considered for any planning applications:-

Further information is available at the following link [Simple Search](#)

(cheshirewestandchester.gov.uk)

(ii) Cheshire West and Chester Council – Planning Department

Requests for extra time to comment on Planning Applications - new arrangements

Members to note the new arrangements from the Planning Authority which no longer facilitate requests from Parish Council's for additional time to consider and submit comments on planning applications.

The Parish Council is asked to consider amending its Standing Orders to allow Members to consult with one another on planning matters via emails, following inspection of the planning applications by Councillor Eddleston. Any comments would then be submitted by the Clerk to the Planning Authority, and reported to the next available meeting of the Parish Council to enable a record to be maintained.

9. BUDGET AND FINANCE 2024-2025

To consider and approve a report of the Clerk and Responsible Financial Officer (Report circulated).

10. HIGHWAYS MATTERS

Councillor Roberts to report.

11. REPORTER ARTICLE

Members to agree articles for the Reporter and to ensure they are forwarded to Councillor Horner.

12. URGENT ITEMS

To consider any other items which the Chair of Council Business (or other person presiding) is of the opinion shall be considered as a matter of urgency.