

# TILSTON PARISH COUNCIL

Email: [clerk@tilstonparishcouncil.gov.uk](mailto:clerk@tilstonparishcouncil.gov.uk)  
Website : [www.tilstonparishcouncil.gov.uk](http://www.tilstonparishcouncil.gov.uk)

4th September 2025

Dear Councillor

You are hereby summoned to attend the Ordinary Meeting of Tilston Parish Council to be held on **Thursday, 11th September 2025 at 7.00 pm at Tilston War Memorial Hall** where the undermentioned business is to be transacted.

Yours faithfully

*M Clough*

Mrs M Clough  
Parish Clerk and Responsible Financial Officer

## AGENDA

### 1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

### 2. MINUTES

The Minutes of the proceedings of the Special Meeting of the Parish Council held on 14<sup>th</sup> August 2025 to be approved as a correct record and signed by the Chair of the Parish Council. (Minutes circulated).

### 3. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members of the Parish Council on matters to be discussed at the Meeting.

### 4. REPORT OF COUNCILLOR WADDELOVE - CHESHIRE WEST AND CHESTER COUNCILLOR

Councillor Waddelove to report on matters pertinent to the Parish.

### 5. PUBLIC FORUM

To receive any questions from Members of the Public relating to matters on this Agenda. The Open Forum will not exceed a maximum of 15 minutes in duration.

### 6. ASSET REGISTER

Councillor Roberts to report.

### 7. RISK ASSESSMENT

Councillor Roberts to report. (Risk Assessment circulated)

### 8. PLANNING MATTERS

- **To receive feedback from Councillor Eddleston on any new planning applications.**

Further information is available at the following link [Simple Search \(cheshirewestandchester.gov.uk\)](http://Simple Search (cheshirewestandchester.gov.uk))

- **Planning Applications Considered Under the Provisions of the Standing Orders**

(i) Reference Number: 25/01815/FUL

Site Address: Church Farm Church Road Tilston Malpas SY14 7HB

Proposal: Change of use of rural building with side extension to provide residential unit for use as a holiday let.

Comments submitted: That the Parish Council did not submit any comments to this proposal.

- (ii) Reference Number: 25/02075/FUL  
Site Address: Willow Cottage 19 Church Road Tilston Malpas SY14 7HB  
Proposal: Single storey rear extension and first floor side extension  
Comments submitted: That the Parish Council did not submit any comments to this proposal.

**9. BUDGET AND FINANCE 2025-2026**

To consider and approve a report of the Clerk and Responsible Financial Officer (Report circulated).

**10. CAR PARK AT REAR OF VILLAGE HALL**

The Chair to report on the following:-

- (i) Confirmation of the funding
- (ii) Confirmation of the Construction Start Date
- (iii) The Parish Council to consider and agree any next steps.

**11. HILL FIELD**

Councillors Edwin-Scott and Roberts to seek approval for working with an outside expert to seek external funding for a number of projects.

**12. MAINTENANCE OF THE FOOTPATH AT TOWN FIELD**

The Chair to report on the condition of the footpath at Town Field and the Parish Council to consider and agree the next steps.

**13. PARKING ON THE PAVEMENT**

The Chair to report on the problems associated with parking on the pavement, and Members will be asked to discuss ways in which this can be addressed.

**14. MAP HOLDER ON THE GREEN**

The Chair to update the Parish Council on the refurbishment of the map holder, and will seek approval for the next steps in this project.

**15. HIGHWAYS MATTERS**

Councillor Johnson to report.

**16. DATE OF NEXT MEETING**

To note that the next meeting of the Parish Council will be held on 13<sup>th</sup> November 2025 at 7.00 pm at Tilston War Memorial Hall.

**17. URGENT ITEMS**

To consider any other items which the Chair of Council Business (or other person presiding) is of the opinion shall be considered as a matter of urgency.