

# TILSTON PARISH COUNCIL

Email: clerk@tilstonparishcouncil.co.uk  
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7th November 2024

Dear Councillor

You are hereby summoned to attend the **ORDINARY MEETING** of the Tilston Parish Council to be held on **Thursday, 14th November 2024 at 6.00 pm at Tilston War Memorial Hall** where the undermentioned business is to be transacted.

Yours faithfully

*M Clough*

Mrs M Clough  
Parish Clerk and Responsible Financial Officer

## AGENDA

### 1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

### 2. DECLARATIONS OF INTEREST

To receive any declarations of personal and prejudicial interests from Members of the Parish Council on matters to be discussed at the Meeting.

### 3. MINUTES

The Minutes of the proceedings of the Meeting of the Parish Council held on 12<sup>th</sup> September 2024 to be approved as a correct record and signed by the Chair of the Parish Council. (Minutes circulated).

### 4. RESIGNATION OF COUNCILLOR J HORNER

Members to note that the recent resignation of Councillor Horner was reported to Cheshire West and Chester Council, and the vacancy can now be filled by co-option.

### 5. APPOINTMENT OF DEPUTY CHAIR

Following the resignation of the Deputy Chair, Members to elect a new Deputy Chair of this Parish Council for the remainder of the 2024-2025 Municipal Year.

### 6. PUBLIC FORUM

To receive any questions from Members of the Public relating to matters on this Agenda. The Open Forum will not exceed a maximum of 15 minutes in duration.

### 7. GRANT APPLICATION

To consider an application for grant funding from Tilston Playing Field Association. (Application circulated to Members only)

### 8. BOROUGH COUNCILLOR'S REPORT

Councillor Waddelove to report on matters pertaining to the Parish.

### 9. CAR PARK AT REAR OF VILLAGE HALL

Mr Simon Kettle and Councillor Kenny to report.

### 10. OAK TREE MAINTENANCE

Following an enquiry from the Tilston War Memorial Hall Committee, Members to discuss the maintenance of the oak tree, which is situated behind the Hall.

**11. ASSET REGISTER 2024-2025**

To consider and approve the 2024-2025 Asset Register.

**12. HILLFIELD**

To appoint another Councillor to assist Councillor Roberts on this project.

**13. PLANNING MATTERS**

To consider any feedback from Councillor Eddleston for any planning applications.

Further information is available at the following link [Simple Search \(cheshirewestandchester.gov.uk\)](https://www.cheshirewestandchester.gov.uk)

**14. BUDGET AND FINANCE 2024-2025**

To consider and approve a report of the Clerk and Responsible Financial Officer (Report circulated).

**15. LOCAL GOVERNMENT SERVICES NATIONAL PAY AGREEMENT 2024**

- (i) Members to note that the Local Government Services National Pay Agreement from 1st April 2024 to 31st March 2025, has been agreed, and the increase applies from £14.95 per hour to £15.58 per hour.
- (ii) In line with the Clerk's Contract of Employment, Members to also consider the Clerk's contractual pay review based on performance, which if approved, will increase from Spinal Column Point 17 to Spinal Column Point 18, which equates to an increase from £15.58 per hour to £15.84 per hour, from 14<sup>th</sup> December 2024.

**16. HIGHWAYS MATTERS**

Councillor Roberts to report.

**17. VE-DAY 2025**

To note that Councillor Eddleston is progressing arrangements for celebrating VE Day 2025 (Thursday, 8<sup>th</sup> May 2025)

**18. OAK TREE PLANKS**

To consider the sale of oak tree planks for the sum of £80.00

**19. WARM SPACES**

Councillor Kenny to report.

**20. LAMPPOST PLANTERS, POPPIES AND CHRISTMAS WREATHS**

Councillor Kenny to report.

**21. REPORTER ARTICLE**

The Parish Council to appoint a Councillor to lead on providing articles for the Reporter.

**22. URGENT ITEMS**

To consider any other items which the Chair of Council Business (or other person presiding) is of the opinion shall be considered as a matter of urgency.

**23. EXEMPT BUSINESS**

The Parish Council is asked to resolve that Members of the press and public be excluded from the meeting for the following items of business, as they contain exempt information under Section 100A(4) of the Local Government Act 1972.

**24. FORWARD PLANNING 2025-2026 – DRAFT BUDGET AND PRECEPT**

Report of the Clerk and Responsible Financial Officer circulated to Members only.